

# DOT DRIVER'S APPLICATION FOR EMPLOYMENT

## A&D Environmental Services

Applicant Name \_\_\_\_\_ Date of Application \_\_\_\_\_  
(print)

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.

### TO BE READ AND SIGNED BY APPLICANT

I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

I understand that information I provide regarding current and/or previous employers may be used, and those employer(s) will be contacted, for the purpose of investigating my safety performance history as required by 49 CFR 391.23(d) and (e). I understand that I have the right to:

- Review information provided by previous employers;
- Have errors in the information corrected by previous employers and for those previous employers to re-send the corrected information to the prospective employer; and
- Have a rebuttal statement attached to the alleged erroneous information, if the previous employer(s) and I cannot agree on the accuracy of the information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR COMPANY USE

#### PROCESS RECORD

|   |                      |
|---|----------------------|
| Applicant Hired _____   | Rejected _____       |
| Date Employed _____   | Point Employed _____ |
| Department _____  | Classification _____ |
| (If rejected, summary report of reasons should be placed in file) |                      |
| Signature of interviewing officer _____                           |                      |

#### TERMINATION OF EMPLOYMENT

Date Terminated \_\_\_\_\_ Department Released From \_\_\_\_\_  
Dismissed \_\_\_\_\_ Voluntarily Quit \_\_\_\_\_ Other \_\_\_\_\_  
Termination Report Placed in File \_\_\_\_\_ Supervisor \_\_\_\_\_

### APPLICANT TO COMPLETE

(Be sure to answer all questions – please print)

NAME:

(First) (Middle) (Maiden Name, if any) (Last)

CURRENT ADDRESS:

(Street) (City) (State & Zip Code) HOW LONG? \_\_\_\_\_

DATE OF BIRTH:

\_\_\_\_\_

SOCIAL SECURITY NO:

\_\_\_\_\_

TELEPHONE NUMBER:

( ) \_\_\_\_\_

CELL NUMBER:

( ) \_\_\_\_\_

IN CASE OF EMERGENCY CONTACT:

\_\_\_\_\_

TELEPHONE NUMBER:

( ) \_\_\_\_\_

ADDRESS

FOR PAST

THREE YEARS

(Street) (City) (State & Zip Code)

HOW LONG? \_\_\_\_\_

(Street) (City) (State & Zip Code)

HOW LONG? \_\_\_\_\_

(ATTACH SHEET IF MORE SPACE IS NEEDED)

Do you have the legal right to work in the United States? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_\_

If yes, please explain fully on a separate sheet of paper. Conviction of a crime is not an automatic bar to employment – all circumstances will be considered.

**EMPLOYMENT HISTORY**

All driver applicants to drive in interstate & intrastate commerce must provide the following information on all employers during the preceding three (3) years. List complete mailing addresses, street number, city, state, and zip code.

Applicants to drive a commercial motor vehicle<sup>1</sup> in intrastate or interstate commerce shall also provide an additional seven (7) years' information on those employers for whom the applicant operated such vehicle.

**PLEASE LIST EMPLOYERS IN REVERSE ORDER STARTING WITH THE MOST RECENT. ADD ANOTHER SHEET IF NECESSARY.**

| EMPLOYER  | DATE                     |                      |
|---|--------------------------|----------------------|
|   | FROM<br>MONT<br>H YEAR   | TO<br>MONT<br>H YEAR |
| NAME _____  | POSITION HELD _____      |                      |
| ADDRESS _____   | SALARY/WAGE _____        |                      |
| CITY _____ STATE _____ ZIP _____  | REASON FOR LEAVING _____ |                      |
| CONTACT PERSON _____ PHONE NUMBER _____   |                          |                      |
| WERE YOU SUBJECT TO THE FMCSRS <sup>2</sup> WHILE EMPLOYED? YES <input type="checkbox"/> NO <input type="checkbox"/>  |                          |                      |
| WAS YOUR JOB DESIGNATED AS A SAFETY-SENSITIVE FUNCTION IN ANY DOT-REGULATED MODE SUBJECT TO THE DRUG AND ALCOHOL TESTING REQUIREMENTS OF 49 CFR PART 40? YES <input type="checkbox"/> NO <input type="checkbox"/> |                          |                      |

**EMPLOYMENT HISTORY (continued)**

| EMPLOYER   |  | DATE                                    |                                       |
|--|--|---|---------------------------------------|
| NAME _____   |  | FROM<br>MONT<br>H                  YEAR | TO<br>MONT<br>H                  YEAR |
| ADDRESS _____  |  | POSITION HELD _____                     |                                       |
| CITY _____ STATE _____ ZIP _____   |  | SALARY/WAGE _____                       |                                       |
| CONTACT PERSON _____ PHONE NUMBER _____  |  | REASON FOR LEAVING _____                |                                       |
| WERE YOU SUBJECT TO THE FMCSRs <sup>2</sup> WHILE EMPLOYED?    YES <input type="checkbox"/> NO <input type="checkbox"/>  |  |   |                                       |
| WAS YOUR JOB DESIGNATED AS A SAFETY-SENSITIVE FUNCTION IN ANY DOT-REGULATED MODE SUBJECT TO THE DRUG AND ALCOHOL TESTING REQUIREMENTS OF 49 CFR PART 40?    YES <input type="checkbox"/> NO <input type="checkbox"/> |  |   |                                       |

| EMPLOYER   |  | DATE                                    |                                       |
|--|--|---|---------------------------------------|
| NAME _____   |  | FROM<br>MONT<br>H                  YEAR | TO<br>MONT<br>H                  YEAR |
| ADDRESS _____  |  | POSITION HELD _____                     |                                       |
| CITY _____ STATE _____ ZIP _____   |  | SALARY/WAGE _____                       |                                       |
| CONTACT PERSON _____ PHONE NUMBER _____  |  | REASON FOR LEAVING _____                |                                       |
| WERE YOU SUBJECT TO THE FMCSRs <sup>2</sup> WHILE EMPLOYED?    YES <input type="checkbox"/> NO <input type="checkbox"/>  |  |   |                                       |
| WAS YOUR JOB DESIGNATED AS A SAFETY-SENSITIVE FUNCTION IN ANY DOT-REGULATED MODE SUBJECT TO THE DRUG AND ALCOHOL TESTING REQUIREMENTS OF 49 CFR PART 40?    YES <input type="checkbox"/> NO <input type="checkbox"/> |  |   |                                       |

| EMPLOYER   |  | DATE                                    |                                       |
|--|--|---|---------------------------------------|
| NAME _____   |  | FROM<br>MONT<br>H                  YEAR | TO<br>MONT<br>H                  YEAR |
| ADDRESS _____  |  | POSITION HELD _____                     |                                       |
| CITY _____ STATE _____ ZIP _____   |  | SALARY/WAGE _____                       |                                       |
| CONTACT PERSON _____ PHONE NUMBER _____  |  | REASON FOR LEAVING _____                |                                       |
| WERE YOU SUBJECT TO THE FMCSRs <sup>2</sup> WHILE EMPLOYED?    YES <input type="checkbox"/> NO <input type="checkbox"/>  |  |   |                                       |
| WAS YOUR JOB DESIGNATED AS A SAFETY-SENSITIVE FUNCTION IN ANY DOT-REGULATED MODE SUBJECT TO THE DRUG AND ALCOHOL TESTING REQUIREMENTS OF 49 CFR PART 40?    YES <input type="checkbox"/> NO <input type="checkbox"/> |  |   |                                       |

| EMPLOYER   |  | DATE                                    |                                       |
|--|--|---|---------------------------------------|
| NAME _____   |  | FROM<br>MONT<br>H                  YEAR | TO<br>MONT<br>H                  YEAR |
| ADDRESS _____  |  | POSITION HELD _____                     |                                       |
| CITY _____ STATE _____ ZIP _____   |  | SALARY/WAGE _____                       |                                       |
| CONTACT PERSON _____ PHONE NUMBER _____  |  | REASON FOR LEAVING _____                |                                       |
| WERE YOU SUBJECT TO THE FMCSRs <sup>2</sup> WHILE EMPLOYED?    YES <input type="checkbox"/> NO <input type="checkbox"/>  |  |   |                                       |
| WAS YOUR JOB DESIGNATED AS A SAFETY-SENSITIVE FUNCTION IN ANY DOT-REGULATED MODE SUBJECT TO THE DRUG AND ALCOHOL TESTING REQUIREMENTS OF 49 CFR PART 40?    YES <input type="checkbox"/> NO <input type="checkbox"/> |  |   |                                       |

<sup>1</sup>Includes vehicles having a GVWR of 26,001 lbs. or more, vehicles designed to transport 15 or more passengers, or any size vehicle used to transport hazardous materials in a quantity requiring placarding.

<sup>2</sup>The Federal Motor Carrier Safety Regulations (FMCSRs) apply to anyone operating a motor vehicle on a highway in interstate or intrastate

commerce to transport passengers or property when the vehicle: (1) weighs or has a GVWR of 10,001 pounds or more, (2) is designed to transport 9 or more passengers, OR (3) is of any size and is used to transport hazardous materials in a quantity requiring placarding.

**ACCIDENT RECORD FOR PAST 3 YEARS OR MORE (ATTACH SHEET IF MORE SPACE IS NEEDED) IF NONE, WRITE NONE**

| DATES         | NATURE OF ACCIDENT<br>(HEAD-ON, REAR-END, UPSET,<br>ETC.) | FATALITIES | INJURIES | HAZARDOUS<br>MATERIAL SPILL |
|---------------|---|------------|----------|-----------------------------|
| LAST ACCIDENT |   |            |          |                             |
| NEXT PREVIOUS |   |            |          |                             |
| NEXT PREVIOUS |   |            |          |                             |

**TRAFFIC CONVICTIONS AND FORFEITURES FOR THE PAST 3 YEARS (OTHER THAN PARKING VIOLATIONS) IF NONE, WRITE NONE**

| LOCATION | DATE | CHARGE | PENALTY |
|----------|------|--------|---------|
|          |      |        |         |
|          |      |        |         |
|          |      |        |         |

(ATTACH SHEET IF MORE SPACE IS NEEDED)

**EXPERIENCE AND QUALIFICATIONS – DRIVER**

List all driver licenses or permits held in the past 3 years

| DRIVER   | STATE | LICENSE NO. | TYPE | EXPIRATION DATE |
|----------|-------|-------------|------|-----------------|
| LICENSES |       |             |      |                 |
|          |       |             |      |                 |
|          |       |             |      |                 |

- A. Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes  No
- B. Has any license, permit or privilege ever been suspended or revoked? Yes  No
- IF THE ANSWER TO EITHER A OR B IS YES, GIVE DETAILS \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**DRIVING EXPERIENCE CHECK YES OR NO**

| CLASS OF EQUIPMENT            | Yes <input type="checkbox"/> No <input type="checkbox"/> | CIRCLE TYPE OF EQUIPMENT       | DATES      |          | APPROX NO.<br>OF MILES<br>(TOTAL) |
|-------------------------------|--|--------------------------------|------------|----------|-----------------------------------|
|                               |  |                                | From (M/Y) | To (M/Y) |                                   |
| STRAIGHT TRUCK                | Yes <input type="checkbox"/> No <input type="checkbox"/> | (VAN, TANK, FLAT, DUMP, REFER) |            |          |                                   |
| TRACTOR & SEMI-TRAILER        | Yes <input type="checkbox"/> No <input type="checkbox"/> | (VAN, TANK, FLAT, DUMP, REFER) |            |          |                                   |
| TRACTOR – TWO TRAILERS        | Yes <input type="checkbox"/> No <input type="checkbox"/> | (VAN, TANK, FLAT, DUMP, REFER) |            |          |                                   |
| TRACTOR – THREE TRAILERS      | Yes <input type="checkbox"/> No <input type="checkbox"/> | (VAN, TANK, FLAT, DUMP, REFER) |            |          |                                   |
| MOTORCOACH – SCHOOL BUS *     | Yes <input type="checkbox"/> No <input type="checkbox"/> | ---                            |            |          |                                   |
| MOTORCOACH – SCHOOL BUS<br>** | Yes <input type="checkbox"/> No <input type="checkbox"/> | ---                            |            |          |                                   |
| OTHER                         |  |                                |            |          |                                   |

\*More than 8 passengers \*\*More than 15 passengers

LIST STATES OPERATED IN FOR LAST FIVE (5) YEARS: \_\_\_\_\_

SHOW SPECIAL COURSES OR TRAINING THAT WILL HELP YOU AS A DRIVER: \_\_\_\_\_

WHICH SAFE DRIVING AWARDS DO YOU HOLD AND FROM WHOM? \_\_\_\_\_

**EXPERIENCE AND QUALIFICATIONS – OTHER**

SHOW ANY TRUCKING, TRANSPORTATION OR OTHER EXPERIENCE THAT MAY HELP IN YOUR WORK FOR THIS COMPANY

LIST COURSES AND TRAINING OTHER THAN SHOWN ELSEWHERE IN THIS APPLICATION

LIST SPECIAL EQUIPMENT OR TECHNICAL MATERIALS YOU CAN WORK WITH (OTHER THAN THOSE ALREADY SHOWN)

**EDUCATION**

CIRCLE HIGHEST GRADE COMPLETED: 1 2 3 4 5 6 7 8 HIGH SCHOOL: 1 2 3 4 COLLEGE: 1 2 3 4

LAST SCHOOL ATTENDED:

(City, State)

(Name)

**TO BE READ AND SIGNED BY APPLICANT**

This certifies that this application was completed by me, and that all entries on it and information in it are true and complete to the best of my knowledge.

Signature:

Date: